



# GUIDELINES FOR APPLICANTS

## Wohl Clean Growth Alliance Fellowships

The following notes are intended for all applicants. They provide guidance on completion of the [application form](#) for the Wohl Clean Growth Alliance Fellowship scheme. Applicants need to complete one application form in accordance with the guidance notes and follow any instructions provided on the application form itself.

.....

### Application form

#### Fellowship overview

**Duration** – your fellowship must be between one to three months.

**Date** – the date you indicate can be provisional. Note that you will not be able to travel before you have been made an offer and a contract has been signed with your institution.

**Budget** – the budget should include the total pay for your fellowship. Please consult the call for proposals for the amount you can claim.

**Summary of activity** – Please give a summary of the activity to be undertaken in plain English. This should be a statement for a non-specialist lay audience about the research and its potential benefits. We may use the summary for reporting and communication materials. The summary should have a maximum 250 words.

#### Details of the fellowship

**Proposed Activity** – Detail the proposed activity. This should include description of the essence of the project, its expected outcome, and the relevance to the field of Clean Growth. This should not exceed 250 words.

It should be clearly stated if the proposed activity is to prolong a visit begun under other auspices, or as a bridge between, or prior to, long term stays funded by other organisations. The UK-Israel Science Fellowships will not ordinarily consider applications for Fellowships which are extensions of previous funding. Exceptional applications for extensions will be considered although preference will always be given to new interactions.

**Objectives** – please note the objectives of your fellowship.

**Outcomes** – what measurable outcomes do you foresee emanating from your fellowship? These should be reported on in your end of fellowship report.

### **Your details**

Full contact details of the applicant must be provided as well as information of the department and institution of affiliation. This institution must reside in the UK or in Israel and must be officially recognised by both countries.

Applicants should provide information about their education and employment history. CVs as separate files will not be accepted.

### **Host Institution details**

Please give the full name and respective Institution details for the Head of Lab where you wish to carry out your fellowship.

### **Supporting documents**

In addition to filling in the online form, applicants are required to upload the following documents by the deadline. The letters must not include sensitive information such as ID numbers, personal information etc.

- A signed letter of support from the Head of Department (or equivalent) of your current home institution. This should include:
  1. how your institution will help you prepare for the visit
  2. arrangements for support during our visit
  3. how your institution will support you in sustaining the link
  4. confirmation that your home institution is willing to sign the grant agreement and be responsible for managing the funds awarded to the successful applicant
  5. confirmation that the applicant will return to their home institution in a research capacity for at least six months after the end of the visit.

The letter should be written on headed paper in Word or pdf format, and has to be attached and submitted online together with the application form.

- A signed letter of invitation from the Head of Department (or equivalent) of the host institution where the visit will take place. This should include:
  1. information on how the host institution will help the applicant prepare for the visit
  2. arrangements for support during the visit (waiving of bench fees, support for finding accommodation and any language training needed, induction to the institution, etc.)
  3. support to the research, including how the researcher will be integrated into the research group

The statements of support from the two Heads of Department should also include comments on the following questions:

- Why is the research important, especially with respect to its potential for international development impact?
- Why do you want to make contact with this institution?
- How will the link be sustained?

## **Declaration Statement**

By submitting an application, the applicant confirms that any research that may be funded by the Wohl Clean Growth Alliance Fellowship scheme will adhere to current ethical standards, safety practices, relevant legal requirements, local organisational policies and all regulatory, ethical and governance requirements of the UK and Israel (as applicable) will be adhered to.

Researchers should ensure they are aware of, and keep up to date with, all relevant regulatory, ethical and governance requirements that may apply to their area of research. All appropriate licenses and permissions must be in place before the research starts and updated as necessary if plans change.

All research is expected to comply with the relevant in country Codes of Practice. For further information on UK policy and guidance see the Medical Research Council [Ethics and Research Guidance](#).

## **Privacy notice**

The British Council is the Data Controller of the information that you provide as part of your participation in the Wohl Clean Growth Alliance Grants programme. This means that the British Council is responsible for determining how your information is collected and used.

The legal basis for collecting your data is that the processing is necessary for the administration of your application for the Wohl Clean Growth Alliance Grants.

By submitting your application, you understand that your information may be shared with our partners for these purposes awarding and administering the grant:

- The UK Science and Innovation Network;
- The Wohl Legacy;
- The Steering Committee; Advisory Board and Funding Panel;
- The Selection Panel

The British Council complies with data protection law in the UK and laws in other countries that meet internationally accepted standards. Other than for the purposes mentioned herein, your personal data will not be shared outside the British Council without your explicit permission.

You have the right to ask for a copy of the information we hold on you, and the right to ask us to correct any inaccuracies in that information. If you have concerns about how we have used your personal information, you also have the right to complain to a privacy regulator. For detailed information, please refer to the privacy section of our website, [www.britishcouncil.org/privacy](http://www.britishcouncil.org/privacy), or contact the British Council Israel office, [israelscience@britishcouncil.org](mailto:israelscience@britishcouncil.org).

We will keep your information for a period of 7 years from the time of collection.